

## Social Solutions Inst. For Research and Development Health and Safety Policy Statement

It is the policy of Social Solutions Inst (SSI) to develop a positive health and safety culture throughout the organisation because we believe that high health and safety standards are a pre-requisite in the pursuit of company efficiency and competitiveness.

To achieve this the Company will progressively identify all workplace hazards and take appropriate measures to eliminate or control risks to practitioners and others affected by our operations by applying positive control standards and provision of information, training and supervision as needed.

Practitioners and volunteers are reminded that they have a duty to ensure that the Company's Health and Safety Policy is observed and in particular they are required:-

- to take reasonable care for their own health and safety at work and of those who may be affected by their actions, or by their omissions.
- to co-operate with the Company to ensure that any duty, or requirement, for health and safety imposed upon their workforce by law is performed or complied with.
- not to intentionally, or recklessly, interfere with or misuse anything provided in the interests of health, safety or welfare.
- to report to supervisory Lead Practitioners and/or Directors hazardous conditions or defects in the company safety arrangements.

The company recognises that it has the ultimate legal responsibility for health and safety. Accordingly the Director accepts overall responsibility for policy formulation and implementation. In turn, all levels of management and all Lead Practitioners and Consultants are responsible for carrying out those health and safety duties placed on them. The Director will ensure that the safety plan includes sufficient resources for the successful implementation of the Health and Safety Policy.

Where appropriate, the monitoring and review of the Company's Health and Safety Policy will be carried out by the Health and Safety Management Team under the direction of the director responsible for health and safety within the company who will be appointed from time to time by the Company Directors.

Development of the Health and Safety Policy will be conducted through the normal business meetings where health and safety will be given standing equal to other activities of the business.

The company will appoint a competent person to assist the company directors implement this policy. The appointed Safety Officer's role is to provide independent and authoritative advice to practitioners and consultants with individual responsibilities for health and safety.

Name:	Anita Maddsion
Position:	Director
Signature:	<b>See File Copy</b>
Date:	October 2009